



First American

USER DOCUMENTATION



Using the ProxixNetwork

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Introduction to the ProxixNetwork

The private ProxixNetwork Web site (www.proxixnetwork.com) gives authorized users access to a wealth of geospatial intelligence resources. These resources provide intelligence related to location proximity.

The ProxixNetwork is developed by First American Spatial Solutions (FASS), a leader in geospatial software, natural hazard analytics, and property and tax information.

ProxixNetwork resources include:

- **Applications** — Perform geocoding and spatial analysis.
- **Documents** — Access documentation and files.
- **My Account** — Edit your ProxixNetwork settings.
- **Whats New** — Read news about the ProxixNetwork.
- **Help** — Access the help information you are now reading.

The online help information is also available as a PDF for convenient reference and printing.

If you need additional help with the ProxixNetwork, e-mail support@faspatial.com or telephone us toll free (USA) at 800.447.9959.

***Note:** Depending upon your access privileges, the ProxixNetwork features available to you may differ from those described.*

Creating ProxixNetwork Accounts

A valid user account is required to access the ProxixNetwork. An account consists of a unique username and password that provides the user with a specific group of privileges. For example, an account might include access privileges to a ProxixNetwork application like PxPoint Online, as well as access to certain documents.

There are two types of ProxixNetwork accounts:

- **Limited-use account** — Register online to test the ProxixNetwork features.
- **Full-use account** — Contact a sales representative for more complete ProxixNetwork access.

You can later edit the basic account settings, such as your e-mail address.

To create accounts:

- Visit <http://www.proxixnetwork.com>, then click the link to register online for a limited-use account.
- Contact Sales toll free (USA) at 800.447.9959 or e-mail support@faspatial.com for a full-use account.

Editing My Account Information

The My Account section of the ProxixNetwork lets you manage your account settings. For example, you can edit your account information or your password.

To edit account information:

1. Login to the ProxixNetwork.
2. In the My Account menu, click **Account Information**.
3. Enter new information in any editable field. For example, enter a new e-mail address.
4. Click **Update**.

Note: Passwords are case sensitive. This means that, for example, MyPassword504 is not the same as mypassword504. For account security, you should use a combination of mixed-case letters and digits. Passwords should also be between 6 and 16 characters in length.

Logging In

You can login to the ProxixNetwork by visiting the Web site (www.proxixnetwork.com).

Logging In

Once a ProxixNetwork account is established, you can quickly login.

To login:

1. Visit <http://www.proxixnetwork.com>.
2. Enter a valid username and password.
3. Click **Login**.

Logging Out

Select **Logout** to exit the ProxixNetwork — and safely protect your account from unauthorized use. You are automatically logged out after 20 minutes of inactivity.

Navigating the ProxixNetwork

Use the menus, links, and buttons to navigate throughout the ProxixNetwork. Notice the banner graphic at the top of each Web page; this banner may change to let you know that you have entered a different area of the ProxixNetwork. For example, if you access a ProxixNetwork application, the banner changes to display the name of the application. The menu may also change to provide choices specific to your current area of the ProxixNetwork.

A menu is located along the left side of each ProxixNetwork Web page. Some menu items have additional submenus, which flyout when you hover your mouse over a menu item. A triangle to the right of a menu item indicates that a submenu of choices is available.

Use the Proxix menu to visit our related Web sites. This is handy if you access an online application, for example, and then want to return to the ProxixNetwork. In that case, from the Proxix menu, click **ProxixNetwork**. The Proxix menu may also list available applications, letting you quickly navigate between different applications your account has access to visit.

Links at the bottom of each page let you quickly return to the **Top of Page**, visit related Web sites, or **Logout**.

Accessing Documents

The Documents section of the ProxixNetwork provides you with access to a library of documentation and files. This section contains a group of Web pages, each of which has links to related documents. For example, there are pages for our different software products. Each of these pages has links to the documents related to the product.

Available documents currently include product and data documentation, as well as detailed technical documentation and related files for developers. This section also includes information about our data release and system maintenance schedules.

Documents on the ProxixNetwork are provided in a variety of formats. Some documents are published as PDF files, other documents are published as HTML pages or collections of HTML pages, and so on. Some collections of documents and files are provided in Zip (.zip) archives, which need to be unzipped before use. Depending upon your access privileges, the ProxixNetwork documents available to you may differ from those described.

Help documents are also available throughout the ProxixNetwork. To access these, click a menu item, button, or link that is labeled as help.

To access documents:

1. Login to the ProxixNetwork.
2. Click an item in the **Documents** menu. A new page displays.
3. Select a document by clicking its link.
4. Follow any subsequent prompts, such as specifying whether to open or save the file.

Getting News About the ProxixNetwork

The Whats New section of the ProxixNetwork provides you with news about the ProxixNetwork.

The news includes information about recent data updates, system maintenance, and so forth. You can get scheduling information about future data updates and system maintenance in the Documents section.

To get news:

1. Login to the ProxixNetwork.
2. Click **Whats New** in the menu. A new page displays.

Accessing Applications

The Applications section of the ProxixNetwork gives authorized users access to online software applications. For example, users with a PxPoint Online account can perform geocoding using that application.

ProxixNetwork applications include:

- **CATUM Online** — A geospatial intelligence application for the insurance industry.
- **PxPoint Online** — An online geocoding application.
- **Site-US Tax Online** — A geospatial intelligence application providing tax information.

***Note:** Depending upon your account's access privileges, the ProxixNetwork applications available to you may differ from those described. Many users have access to only one application. If you are unable to access an application for which you have an account, e-mail support@faspatial.com. You can also telephone us toll free (USA) at 800.447.9959.*

To access applications:

1. Login to the ProxixNetwork.
2. Click an item in the **Applications** menu. A new page displays.
3. If you have access to more than one application, click the link for the desired application.

CATUM Online

Insurers rely on CATUM's geospatial intelligence for Claims, Actuary, Tax, Underwriting, and Marketing needs.

CATUM is a fully-integrated solution that combines geocoding and spatial analytics with specialized insurance hazard and premium tax data. The detailed results let insurers more accurately assess risks and assign rates. To learn more about this online application, visit its Web page.

To get a full-use account for the application, e-mail support@faspatial.com or telephone us toll free (USA) at 800.447.9959.

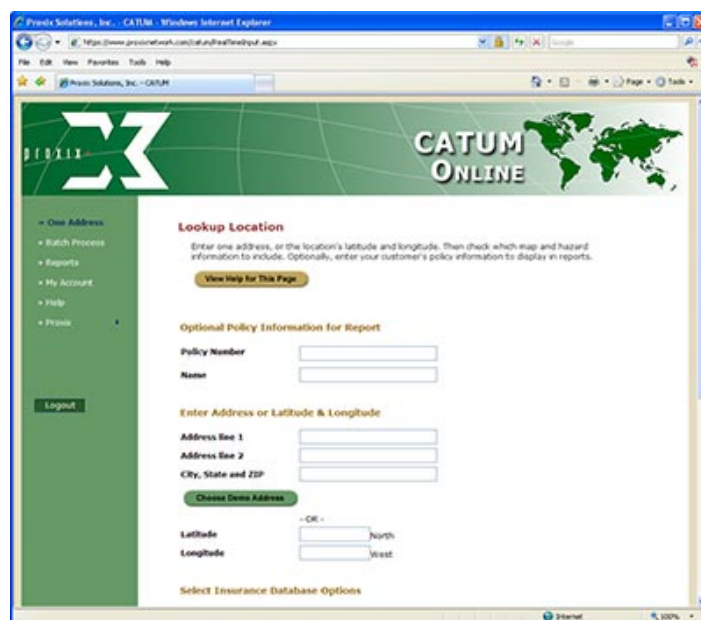

The image is a screenshot of a web browser window displaying the CATUM Online application. The browser's title bar reads "Proxix Solutions, Inc. - CATUM - Windows Internet Explorer". The address bar shows the URL "https://www.proxixnetwork.com/catum/default.asp". The page features a green header with a large "X" logo on the left and the text "CATUM ONLINE" with a world map icon on the right. A left-hand navigation menu contains links for "One Address", "Batch Process", "Reports", "My Account", "Help", and "Print", along with a "Logout" button. The main content area is titled "Lookup Location" and includes instructions: "Enter one address, or the location's latitude and longitude. Then check which map and hazard information to include. Optionally, enter your customer's policy information to display in reports." Below this is a "View Help for This Page" button. A section titled "Optional Policy Information for Report" contains input fields for "Policy Number" and "Name". Another section titled "Enter Address or Latitude & Longitude" includes fields for "Address Line 1", "Address Line 2", and "City, State and ZIP", followed by a "Choose Default Address" button. Below these are fields for "Latitude" and "Longitude", each with a dropdown menu for "N" (North) or "S" (South). At the bottom, there is a section titled "Select Insurance Database Options".

Figure: Gaining Intelligence For Insurance

PxPoint Online

Improve billing, marketing, and service with accurate address geocoding. PxPoint Online corrects addresses to postal standards, and appends precise latitude and longitude information that can also be used for spatial analysis. With its convenient batch processing capabilities, this online service makes geocoding practical and economical for any organization. To learn more about PxPoint geocoding, visit the PxPoint Web page.

To get a full-use account for the application, e-mail support@faspatial.com or telephone us toll free (USA) at 800.447.9959.



The screenshot shows a web browser window displaying the 'PxPoint ONLINE' interface. The page title is 'Setup Batch Process'. Below the title, there is a brief instruction: 'Specify the input file to use as well as other settings for the batch process. After submitting a batch (or a preview) for processing, you will be notified by e-mail when the batch process is complete.' The form is divided into sections: 'Batch Job Details', 'Batch Job Title' (with a text input field containing 'PxPoint Online Dec 26, 03:42 PM'), 'Batch Job Description' (with a text input field), 'Input File' (with a dropdown menu set to 'Addresses'), 'Action' (with checkboxes for 'Best Match Geocode' (checked), 'USPS-Standardized Address (requires Best Match Geocode)', 'Parcel ID (requires Best Match Geocode)', and 'Census Block Group'), 'Job Priority' (with a dropdown menu set to 'Normal'), and 'Perform Preview Job' (with a checkbox for '(processes the first five addresses only -- no charge)'). At the bottom of the form are 'Next' and 'Cancel' buttons. A sidebar on the left contains links for 'Batch Process', 'Reports', 'My Account', 'Help', and 'Privacy', along with a 'Logout' button. At the bottom of the page are links for 'Batch Process Homepage' and 'View Help for This Page'.

Figure: Batch Processing in PxPoint Online

Site-US Tax Online

Site-US Tax provides all types of businesses with accurate, detailed tax information. Quickly determine what state, county, municipality, and special tax districts cover a particular address. Discover the lowest-level tax authority and filing requirements for sales and use taxes, as well as various industry-specific taxes. Use the map display feature to visualize tax borderlines. To learn more about this online application, visit its Web page.

To get a full-use account for the application, e-mail support@faspatial.com or telephone us toll free (USA) at 800.447.9959.



The screenshot shows a web browser window displaying the 'Site-US Tax Batch Job File Editor' application. The interface features a green header with the 'Proxix' logo and 'SITE-US TAX ONLINE' text. A left sidebar contains navigation links: 'One Address', 'Batch Process', 'Reports', 'My Account', 'Help', and 'Print', along with a 'Logout' button. The main content area is titled 'Setup Job File' and includes a description of the job file's purpose. Below this, there are input fields for 'Job File Title' and 'Job File Description'. A section titled 'Append Options' contains a list of checkboxes for various taxes: Sales & Use Tax, Cable Tax, Telecommunication Tax, Utility Tax, Leasing/Rental, General Property Tax, Regulated Property Tax, and Special Tax Districts. A 'Submit' button is located at the bottom of this section. At the very bottom of the page, there are two buttons: 'Batch Process Homepage' and 'View Help for This Page'.

Figure: Gaining Intelligence About Taxes

Getting Help

A variety of help resources are available to you.

Getting Online Help

Detailed help is available throughout the ProxixNetwork and its applications.

The main menu generally includes a **Help** option. Clicking this opens the help information for your current area of the ProxixNetwork. For example, the ProxixNetwork help opens the information you are now reading. Or, help from an application opens the help related to that application. The help information generally opens in a new window — be sure your browser is not set to block new pages that pop up. You can conveniently reposition the online help, so you can refer to the help while using the ProxixNetwork. Opening the help from the main menu generally opens the help information to an introductory topic. From there, you can select other topics of interest.

Some ProxixNetwork Web pages also have a button or on-page link to access help. Using that method to get help opens the help information to the topic directly related to that page. Once the help information displays, you can browse the help for other topics of interest. You can also print the help information for reference.

Visit the Documents section of the ProxixNetwork for more information about our products and services.

Getting Technical Support

If you need additional help, e-mail support@faspatial.com or telephone us toll free (USA) at 800.447.9959.